



Request for Late Registration

This form can be filled out with Adobe Acrobat and then printed for signatures.

NOTE: This form is to be used only for students with zero enrolled hours or who have been cancelled for non-payment. *Do not use to add hours to an existing schedule.*

- This form must be signed by the student’s academic dean or dean’s designate, and must be received in the Office of the Registrar by 5pm on the official census date for the term.
- **A \$100 late registration penalty will be assessed to all students registering between the 1st class day and the official census date for a term.**
- This form must be taken to Suite 1501 in the General Services Complex, 750 Agronomy Road, to process your registration. Fees must be paid at the Cashiers Office, Room 119 in the Pavilion, on the day of registration to prevent cancellation.

STUDENT NAME:
Last First Middle

STUDENT UIN: Classification: U0 U1 U2 U3 U4 U5
 G6 G7 G8 G9

MAJOR:

The above named student is requesting permission to register late for the following term:

Fall Spring Summer I Summer II Summer 10-week YEAR:.....

Course Prefix	Course Number	Course Section	Credit Hours	In Absentia?	Study Abroad?

REASON FOR REQUEST:
.....

APPROVED:

.....
Dean's signature

.....
Date